

### Rules for Submission

The Scientific Committee invites submissions of Communications for **SEOM2017** Congress that will take place in Madrid on the 25, 26 and 27 October 2017.

Communications must be submitted only online through the communications submission system in this website.

Steps to follow:

1. If you are a **Member of SEOM**, you may log in directly with the **same user name and password** you use to access the private areas of the SEOM website.
2. If you are **not a Member of SEOM**, you may **register** at [this link](#).

If you have any questions or problems, please contact us by email at [congresos@seom.org](mailto:congresos@seom.org).

### **Topics**

- Head and Neck
- Hereditary Cancer
- Genitourinary
- Gynecological
- Breast
- Lung
- Continuing Care
- Lymphoma
- Melanoma
- Miscellaneous
- Translational Oncology
- Prevention
- Sarcomas
- CNS
- Thrombosis
- Colorectal Gastrointestinal
- Colorectal Not Gastrointestinal
- Neuroendocrine Tumors
- CICOM (DATA MANAGERS)

Please remember the following rules:

- All Scientific Communications must be submitted by 1 June 2017.
- **No Communications received after 1 June 2017 will be accepted.**
- The abstracts have to be submitted in Spanish
- A maximum of 10 authors will be accepted in the Communications.
- The primary author (presenting author) must be shown with full name and surnames.
- Communications must be structured as follows: Title, Authors, Affiliation (indicating Service and Place of Work. If there are several affiliations, use asterisks to relate to them) and Text with the following sections:
  - Introduction and Objectives
  - Material and Methods
  - Results
  - Conclusion

- Communications will have a maximum of 370 words (approx. 2,000 characters including spacing) (not including Title and Authors).
- The primary author will deliver the talk and must be a Member of SEOM and be registered at the Congress.
- Abstracts will be submitted only electronically to the website [www.congresoseom.org](http://www.congresoseom.org) following the instructions provided.
- Once the Evaluation Committee has scored all the communications received, they will be divided into different sessions: plenary, oral, posters exhibited and book of communications.
- From the oral communications selected, the 4 best will be chosen, to be presented at the Plenary Session. Similarly, there will be papers that will only appear on the book of abstracts.
- The organisers may reject any communication that does not comply with the rules indicated.
- Before 15 July 2017, the author presenting the communication will be notified whether it has been accepted or not and if so, the category in which it will be presented.
- The presenting author will inform the rest of the authors accordingly.

#### Rules on Oral Communications

- From the Communications submitted, a selection will be made by topics and assigned to various Scientific Sessions.
- An email will be sent notifying you of the date and time for presenting your communication, the estimated time allocated and the number of slides you may use.
- Your presentation must be only a computer projection using Microsoft PowerPoint.
- You must submit your presentation in a USB flash drive at the Congress Presentation Submission desk at least four hours before your talk. Presentations in a laptop will not be accepted.

#### Rules on Posters

- If your communication has been selected as a poster, you must submit it online by 17 October 2017.
- It will be displayed on the digital screens at the Congress and in the Poster Library of the SEOM website with Member Only access.
- Your poster will include a DOI reference.

#### Awards

After the Congress Plenary Session on Friday, 27 October, the following Awards will be presented to the best Communications submitted.

- **4 awards** to the Best Oral Communications of **€1,500 \* each**.
- **2 awards** to the Best Posters Displayed of **€1,000 \* each**.
- **2 awards** to the Best Communications Submitted by a Resident of **€1,000 \* each**.

\* *Taxes not included*